

Campion Senior School Behaviour Policy

Aims

- To provide a happy and safe environment for learning to take place;
- To promote mutual respect and consideration within the school environment;
- To support caring and co-operative behaviour, and to discourage anti-social behaviour;
- To enable pupils to develop social skills and moral values in the context of the school as a community.

General Principles

We have high expectations of pupils. As a member of our school community, each pupil has an individual responsibility to maintain their reputation and the reputation of the school, both within school and outside regular school hours. We believe that the most effective methods of behaviour management rely on positive reinforcement of the required patterns of behaviour, rather than too much emphasis on poor examples. All learners are aware of the rules, rewards and sanctions that apply to school situations. All members of staff are expected to have consistent, high expectations of children's behaviour.

The School attaches importance to courtesy, integrity, good manners, good discipline and respect for the needs of others. All pupils at the school are expected to take a full part in its activities, to attend each school day, to be punctual, to work hard, to be well-behaved and to comply with school rules about wearing uniform. The Headmaster (and other members of staff acting on his behalf) has authority delegated by the Board of Trustees to take all reasonable disciplinary or preventative action necessary to safeguard and promote the welfare of each pupil and the school community as a whole. The School's disciplinary policy applies to all pupils when they are on school premises or in the care of the School, or otherwise representing or associated with the School.

The Headmaster is entitled to exercise a wide discretion in relation to the School's policies and rules and will exercise those discretions in a reasonable and lawful manner, and with procedural fairness when the status of a pupil is at issue.

Codes of Conduct and Study

The school Codes of Conduct and Study (published in the Handbook for Pupils and Parents, and pupil planner) are based on the premise that each pupil should be able to learn in safety and in civilised surroundings. We expect the atmosphere in the classroom to be purposeful and the pupils to be attentive and courteous so that there is an orderly and disciplined approach. Pupils are expected to complete class and homework assignments according to the published timetables and to the best of their ability.

School Organisation

All members of staff are aware of and strive to minimise the conditions which present opportunities for bad behaviour, e.g. lack of supervision, unnecessary queuing, inappropriate tasks. We endeavour to provide a stimulating curriculum where children are actively engaged in their learning.

Good classroom management is the key to good behaviour. Teachers aim to provide a well-organised classroom and to establish clear expectations and routines.

Campion School expects pupils:

- To follow the school and classroom rules and procedures;
- To treat others with courtesy and respect;
- To respect the property of others and to protect the property of the school;
- To be truthful;
- To be punctual and meet obligations promptly;
- To respect the environment, both locally and globally;
- To respect the beliefs and customs of others;
- To adhere to the school's uniform policy.

Rewards and Sanctions

The balance between rewards and sanctions is important. The ideal is where rewards are intrinsic and virtue is its own reward.

It is accepted that there is a need for sanctions to register disapproval of unacceptable behaviour. These should contain a degree of flexibility to take account of individual circumstances.

Promoting Positive Behaviour

There are many ways in which teaching staff can encourage positive behaviour.

We believe that rewards have a motivational role, helping children to see that good behaviour is valued. The commonest reward is praise, informal and formal, public and private, to individuals and groups. It is earned by the maintenance of good standards as well as by particularly noteworthy achievements. Rates of praise for behaviour should be as high as for work.

We **reward** pupils by recognising what they have done, and by both group and individual praise, written and/or spoken, as appropriate. Exceptional achievement (academic or of some other kind) is referred to the Headmaster, who may award a Headmaster's Commendation certificate, often in front of the whole year group or whole Senior School.

Dealing with inappropriate behaviour

Classroom discipline is normally at the discretion of the teacher, who is free to design and apply acceptable corrective measures. When deemed appropriate a disciplinary incident may be passed on to the Assistant Head (Pastoral) who may refer the matter to the Headmaster. A system of lunchtime

detention is in place for either work or behaviour-related problems. Parents will be informed if a child is placed on detention three times in one term and the pupil will be placed on report if they reach six detentions. Other measures include after-school detention, isolation, and exclusion from school, either temporary or permanent. Detentions will be recorded on PASS/3Sys and serious incidents of behaviour will be recorded in the “Notes” section on PASS/3 Sys.

Campion School does not in anyway condone the use of corporal punishment.

Children with Special Needs

When dealing with behaviour, teachers should always take the particular needs of individual children into account. When intervening with apparent inappropriate behaviour, all adults should accept that there will be circumstances in which some pupils may be treated differently from others. Teachers are expected to take account of individual pupil needs when applying sanctions. The Learning Support Coordinator is responsible for passing on information that may be relevant for behaviour management purposes.

Exclusion

A pupil may be formally excluded from the school, on either a temporary or a permanent basis.

Inasmuch as it is a temporary exclusion (suspension), is regarded as a symbolic gesture to warn a pupil that his or her behaviour is incompatible with membership of the school community. Suspension may be recommended by the Assistant Head - Pastoral, but is the decision of the Headmaster.

Permanent exclusion is normally reserved for the most serious offences (including, among others, possession or use of illegal drugs while under the jurisdiction of the school, and also persistent bullying). The Headmaster will consider exclusion in the event of repeated suspensions or of behaviour so deplorable as to endanger other members of the school community or the good name of the school.

The Headmaster will act with procedural fairness in such cases. Parents will be informed of all procedures and will have the right of appeal to the Board of Trustees, via the Convenor of the Complaints Panel. The pupil will remain away from school pending the outcome of any such appeal.

Exclusion of a pupil in other circumstances

Parents may be required, during or at the end of a term, to remove the pupil either temporarily or permanently from the school if, after consultation with the pupil and/or parent(s) the Headmaster is of the opinion that by reason of the pupil's conduct or progress the pupil is unwilling or unable to benefit sufficiently from the educational opportunities offered by the school, or if a parent has treated the School or members of its staff unreasonably.

The Headmaster will act with procedural fairness in all such cases, and will have regard to the interests of the pupil and parents as well as those of the School.

The use of reasonable force to restrain or control pupils

The need to use reasonable force to restrain or control a pupil should be extremely rare. However, if a pupil's behaviour threatens the safety of other pupils and staff, a member of staff may use such force as is reasonable in the circumstances to prevent the pupil from:

- causing personal injury to, or damage to the property of, any person (including the pupil him/herself); or
- engaging in any behaviour prejudicial to the maintenance of good order and discipline at the school or among any of its pupils, whether during a teaching session or otherwise.

Wherever possible, the adult will call for a 2nd member of staff to be present. The decision on whether or not to intervene will be a professional judgement of the member of staff concerned, and any force used must always be reasonable and proportionate to the circumstances and seriousness of the behaviour, and must take into account any disability or SEND that the pupil may have. Staff are advised always to use their voices first and to use the minimum force necessary to restrain a child for the shortest possible period of time. The use of force can include either passive contact (such as standing between pupils, or blocking a path) or active contact (such as leading a pupil by the arm away from a situation). Every member of staff will inform the Headmaster / Assistant Head - Pastoral / Head of Juniors immediately after s/he has needed to restrain a pupil physically.

Searching and confiscation

A member of staff may ask a child to empty out pockets/bags if there is a reasonable suspicion that the child has banned or dangerous items. This is usually done with the child's consent and in the child's presence, and ideally in the presence of another adult. The School will always consider the age of the child to be searched and any SEND or vulnerabilities the child may have before conducting the search to decide whether any additional precautions or adjustments are needed. A search without consent may be carried out by the Assistant Head - Pastoral or delegated a member of staff, if there are reasonable grounds for suspecting that a pupil is in possession of a prohibited item. Where possible a witness will be present. The parent's prior consent to undertake a search is not required.

Banned items that pose no threat to a child may be returned at the end of the day. Other items will be given to the child's parents.

Electronic devices

Where an electronic device is found during a search and that device is prohibited by the school rules, or where the member of staff undertaking the search reasonably suspects that the device has been, or is likely to be used to commit an offence or cause personal injury or damage to property, the school may examine relevant data or files on the device, where there is good reason to do so. Parental consent to search through the electronic devices is not required.

The School may also erase any data or files from the device if the School considers there to be good reason to do so, unless there are reasonable grounds to suspect that the device may contain evidence in relation to a criminal offence (for example, certain pornographic material), where the files should not be deleted and the device must be given to the Police without delay.

If, following a search, the member of staff determines that the device does not contain any evidence in relation to an offence, the School can decide whether it is appropriate to delete any files or data from the device, and may confiscate the device as evidence of a breach of this policy and may then punish the student in accordance with this, where appropriate.

In the event that the search highlights a safeguarding concern in respect of any pupil, the School will follow the procedures set out in the School's Safeguarding Policy.

Conduct Outside of School

Pupils must not engage in conduct outside of school which could seriously damage the reputation and standing of the school, the pupil's own reputation or the reputation of other members of the school community. This covers conduct including but not limited to criminal offences, or negative comments about the school on social media.

Complaints

We hope that parents will not feel the need to complain about the operation of our Behaviour Policy, and that any difficulty can be sensitively and efficiently handled before it reaches that stage. However, the School's Complaints Policy is on our website.

Reviewed: January 2023

Next Review October 2023